

**SUBMARINE OFFICERS' SPOUSES' ASSOCIATION, NEW LONDON  
ARTICLES OF ASSOCIATION**

**ARTICLE 1  
NAME**

This organization shall be called "Submarine Officers' Spouses' Association, New London, hereinafter referred to as "SOSA," formerly known as "Submarine Base Officers' Spouses' Association, New London."

**ARTICLE 2  
PURPOSE**

SOSA is a private non-profit organization operating in compliance with SUBASENLONINST 1710.9 for the following purposes:

1. To benefit the spouses of Naval officers in Southern New England.
2. To benefit worthwhile causes through fundraisers and other activities. The majority of SOSA fundraising efforts shall benefit the Submarine Officers' Spouses' Association Charitable Association, hereinafter referred to "SOSACA."
3. To foster mutual support and friendship among SOSA members.
4. To distribute information concerning matters pertinent to its members.

**ARTICLE 3  
MEMBERSHIP**

Memberships shall be divided into the following categories, as defined in the Bylaws: Regular, Retired, Honorary, and Associate. Membership may not be denied to any person by virtue of race, color, sex, or creed.

**ARTICLE 4  
OFFICERS**

The elected officers shall be: President, Vice President of Operations, Vice President of Charities, Secretary, and Treasurer.

Regular members of SOSA in good standing may run for elected office. Officers shall be elected by a simple majority of the retired and regular members of SOSA who vote in the May election.

Officers shall be SOSA members in good standing. All officers shall serve for a period of one (1) year beginning July 1<sup>st</sup>, turning over their records before June 15<sup>th</sup>. The exception to this rule is the Treasurer, who must turn over records in accordance with Article 7 of the SOSA Bylaws. Any officer seeking re-election must follow the guidelines in Article 6 of the Bylaws.

**ARTICLE 5  
EXECUTIVE BOARD**

Voting members of the Executive Board shall consist of the five (5) elected officers. Non-voting members of the Executive Board shall consist of: 1) Honorary President, 2) Advisors, and 3) Parliamentarian. Standing Committee Chairpersons will be notified of, and may attend, Executive Board meetings, but are non-voting members.

Advisors may be the spouses of the senior officers or their designated representatives from each of the following commands:

1. Submarine Group Two; who shall serve as Honorary President
2. Submarine Base (SUBASENLON)
3. Submarine School (SUBSCOL)
4. Submarine Squadron Two (SUBRON TWO)
5. Submarine Squadron Four (SUBRON FOUR)
6. Submarine Development Squadron Twelve (DEVRON TWELVE)
7. Supervisor of Shipbuilding, Conversion and Repair Groton (SUPSHIP)
8. Naval Ambulatory Care Center, Groton (NACC)
9. Naval Submarine Support Facility (NSSF)
10. Submarine Learning Center

All advisors must be members in good standing.

**ARTICLE 6  
DUES**

To be members in good standing, all members, with the exception of honorary members, as defined in the Bylaws, shall pay dues. Members shall be assessed annual membership dues at the start of the SOSA fiscal year (July 1<sup>st</sup> – June 30<sup>th</sup>). Six-month memberships will be available upon request, assessed at one-half of the yearly membership dues. Associate and Retired members, as defined by the Bylaws, shall pay the amount of ten dollars (\$10.00) for annual dues.

**ARTICLE 7  
PARLIAMENTARY AUTHORITY**

The procedures contained in *Robert's Rules of Order Newly Revised* shall govern SOSA whenever applicable and when not inconsistent with the Articles of Association and Bylaws of SOSA. A SOSA-owned copy of the latest edition of *Robert's Rules of Order Newly Revised* shall be in the possession of the Parliamentarian.

**ARTICLE 8  
REMUNERATION**

No SOSA officers, members, or their families shall receive any monetary profit from any SOSA-related function or endeavor. The only exception to this rule pertains to the sale of merchandise

to the SOSA Dolphin Store. Approved operating expenses incurred by members shall be reimbursed upon submission of receipt(s) to the Treasurer.

**ARTICLE 9  
DISSOLUTION**

In the event of dissolution, the net assets of SOSA, after payment of all obligations and debts, shall be forwarded to the Treasurer of the State of Connecticut, by the SOSA Treasurer, as determined by applicable Connecticut Statutes for non-profit and/or tax-exempt organizations.

**ARTICLE 10  
ADOPTION**

The Articles of Association and Bylaws shall become effective immediately upon their adoption by the membership, unless otherwise specified.

**ARTICLE 11  
AMENDMENTS**

The Articles of Association and Bylaws shall be reviewed every other SOSA year. A schedule for the review process shall be enacted (see Attachment 1). The review shall be conducted by the Parliamentarian and a committee of at least three (3) regular members and at least one (1) advisor. Once the review is complete, the Parliamentarian will provide at least one (1) month's notice in *Jottings* informing the membership when any proposed changes to the Bylaws and Articles will be presented. Further recommendations from the membership shall be presented to the Parliamentarian within two (2) weeks following said meeting. Voting on the proposed amendments shall be conducted by the President at the next membership meeting.

Proposed amendments outside of a scheduled review shall be submitted in writing to the Executive Board for their recommendations. The proposed amendments and any new recommendations shall then be presented in written and verbal form to the membership for discussion at a regularly scheduled meeting. Further recommendations from the membership shall be presented to the Parliamentarian within two (2) weeks of said meeting. Voting on proposed amendments shall be conducted by the President at the next membership meeting.

In order for an amendment to pass, the amendment must receive a two-thirds majority of the members present.

Respectfully submitted,

Melissa A. Bloomrose, Parliamentarian  
Adopted: February 1, 2007

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**ATTACHMENT 1  
SCHEDULE OF BYLAW REVIEW PROCESS**

The next Articles of Association and Bylaw review will occur during the 2008-2009 SOSA year. In October 2008, the Parliamentarian shall recruit volunteers for the Bylaw Review Committee. This committee will meet before the November membership meeting. The Parliamentarian will provide a notice in the November *Jottings* that the recommended revisions will be presented at the December meeting. At the December meeting, the Parliamentarian will make available to all members in good standing the original and proposed documents. As stated in Article 11, members will then have two (2) weeks to contact the Parliamentarian with further recommendations. The revised Articles and Bylaws will be voted on, and subsequently adopted, at the January 2009 meeting.